

Hutt City Council's Fees and Charges for 2009/10

The following is a consolidated list of Hutt City Council's fees and charges.
All fees and charges include Goods and Services Tax (GST).

Animal Services

Dog	
Entire dog	\$95.00
Neutered	\$85.00
All dogs not registered by 4 August	\$125.00
Classified "Dangerous"	\$123.00
Classified "Dangerous" and not registered by 4 August	\$184.50
Responsible owner status	\$55.00
Replacement registration tags	\$5.00
Euthanasia at owner's request	\$30.00
Licence fee for keeping more than two dogs	\$30.00
Infringement fees set in the Dog Control Act 1996 apply	
Micro-chipping fee	\$30.00
Impounding and Sustenance Fees	
First impounding during year of registration	\$75.00
Second impounding during year of registration	\$150.00
Sustenance fee per dog per day	\$16.00
Boarding fees per day	\$16.00
Seizure fee	\$75.00

ARCHIVES

There is no charge for inspecting items at the public reading room.

Search Fees

1 hour	Without charge
An initial charge for the first chargeable half hour	\$30.00
For each subsequent half hour	\$38.00

Research Questions – Fees apply* (New Charges)

An initial charge for the first half hour	\$30.00
For each subsequent half hour	\$38.00

Note:

- *For Public Records Act access
- The full half-hour fee will be charged for each part-period used
- Fees are chargeable in advance

Photocopy Fees

- Copying is subject to the physical condition and type of the item - in the interest of preserving the archive, and Copyright legislation
- All copying of archives will be carried out by Archives staff

A4 up to 20 pages	Without charge
A4 pages in excess of 20	20 cents per page
	Fees to recover the cost of staff time may apply+
A3	\$2.00 per page
	Fees to recover the cost of staff time may apply+

+ After the first 10 minutes of copying, staff time will be added to search/research time.

Boat Sheds

Boat shed Independent valuation on a square metre basis

Cemeteries

Plot Purchase and Maintenance In-perpetuity

Adult	\$1,240.00
Child (1 to 12 Years)	\$492.00
Infant (Under 1 year)	\$492.00
Ashes	\$465.00
Ashes garden, Taita and Wainuiomata	\$770.00
Memorial tree plots, Block 18	\$756.00
Ponga trail, Block 19	\$605.00
Monumental plots, Block 16	\$1,810.00

Interment Fees

Adult	\$655.00
Child (1 to 12 Years)	\$420.00
Infant (Under 1 Year)	\$112.50
Ashes	\$85.00

RSA Section

Burial plot purchase	No Charge
Burial interment fee	\$655.00
Ashes plot purchase	No Charge
Ashes interment fee	\$85.00
Ashes interment (memorial wall)	\$85.00

Disinterments

Burial (body)	\$1,860.00*
Ashes	\$170.00

* Note: This figure is indicative only and the actual charge may differ depending on the nature of the disinterment.

Re-interments

To be charged as for interment fees

Special Fees and Charges

Outside district fees*	\$843.00
Outside district fee* - children under 12	\$742.00
Outside district fee* - RSA	\$843.00
Outside district fee* - ashes	\$610.00
Casket larger than standard	\$187.00
Triple depth burial interment	\$153.00
Outside standard hours of work	Actual Cost
Plaque/Memorial fees	\$65.00
Plot cancellation fee	\$42.00
Transfer of Exclusive Right	\$42.00
Breaking of concrete	Actual Cost
Search fee: Per entry (up to 30 minutes)	\$10.00

* Applies to all plot purchases where deceased has lived outside the city for the last five or more years.

Reimbursement for unused plots is calculated at the rate originally paid for the plot.

Community Development

Community Group Directory \$5.00

Encroachment On Hutt City Council Land

Application fee (new applications)	\$168.70
Application fee (alterations to existing use)	\$56.20
Gardens	\$112.50 per annum
Single garage	\$125.00 per annum
Double garage	\$250.00 per annum
Commercial	Assessed by Council at a market rate

Note these are indicative figures only and actual charges may differ depending on the nature of the encroachment. Other encroachment types will be assessed by Council on an individual basis.

Engineering Records And Land Information Services

Print size	Plan Printer	Transparency	Ink Jet Plots
	Plan Printer	(New Charge)	
Oversize	-	-	\$50.00
A0	-	-	\$30.00
A1	\$8.00	\$5.00	\$20.00
A2	\$4.00	\$3.00	\$10.00
A3	\$2.00	-	\$7.00
A4	-	-	\$5.00
Copies of Ortho-rectified Aerial Images (per tile)			\$50.00
GIS Specialists time (per hour)			\$60.00
District Plan spatial data (New Charge)			\$1,000 or part thereof

Environmental Consents

All fees include GST and are payable under Section 36 of the Resource Management Act 1991. Fees are not refundable if your application is declined or withdrawn. Additional charges may apply (see below).

Application fees cover the cost of processing your application only. After you start building there are charges to cover the cost of Council's monitoring costs, such as site visits, research, photos, communications and administration.

Resource Consents

Land Use Consents (Non-complying, Discretionary, Restricted Discretionary, Controlled)

Notified Application – Hearing required (includes up to 40 hours of processing and 1 monitoring inspection) \$4,715.00

If application is required to be notified in a daily newspaper an additional fee of \$1,000.00 is required.

Notified Application – No hearing required (includes up to 30 hours of processing and 1 monitoring inspection) \$3,565.00

Limited Notification – (includes up to 30 hours of processing and 1 monitoring inspection) \$3,565.00

Non-Notified Resource Consent (includes up to 7 hours of processing and 1 monitoring inspection) \$920.00

Non-Notified Resource Consent – Residential Additions and Alterations (includes up to 5 hours of processing and 1 monitoring inspection) \$690.00

All additional processing (per hour) \$115.00

All additional monitoring inspections (per visit) \$115.00

Consultants Fees and Costs of Disbursements will also be additionally charged and invoiced when consent is completed.

Subdivisions (including Unit Title/Cross Lease)

Notified Application – Hearing required (includes up to 40 hours of processing and 1 monitoring inspection)

If application is required to be notified in a daily newspaper an additional fee of \$1,000.00 is required. \$4,715.00

Notified Application – No hearing required (includes up to 30 hours of processing and 1 monitoring inspection) \$3,565.00

Limited Notification – (includes up to 30 hours of processing and 1 monitoring inspection) \$3,565.00

Subdivision consent including land use consent (includes up to 10 hours of processing and 1 monitoring inspection) \$1,265.00

Subdivision consent including Certificate under section 223 of the RMA (includes up to 8 hours of processing and 1 monitoring inspection) \$1,035.00 plus \$50 per lot over 4 lots

Certificate under section 224 of the RMA \$230.00

Certificate under section 226 of the RMA (includes up to 3 hours of processing) \$345.00

Section 241 and 243 RMA application \$690.00

Rights of Way (includes 3 hours of processing) \$345.00

Rights of Way sealing fee \$150.00

Other Fees

Section 139a Existing Use Certificate application \$690.00

Certificate of Compliance (includes up to 6 hours of processing) \$690.00

Outline Plan (includes up to 6 hours of processing and 1 monitoring inspection) \$745.00

Outline Plan waiver \$745.00

Section 10 waiver, section 37 waiver, section 125 extension, section 126 cancellation, section 127 and section 128 review (non-notified) \$690.00

RMA (includes up to 6 hours of processing) \$690.00

Sections 357, 357A and 357B objection (non-notified) \$690.00

Certificate of Use under Sale of Liquor Act \$150.00

Any special inspections (per hour) \$115.00

Sealing Fee (for urgent applications for registrable instruments) \$80.00

Certificate under Overseas Investment Act 1973 \$360.00

Cost of disbursements, i.e. venue hire, photocopying, catering, postage, public notification Actual Cost

Independent consultants, advisors, specialists Actual Cost

All consents: additional processing hours (per hour) \$115.00

Discharge or Withdrawal of Registrable Agreement

Legal costs plus officer's time at (per hour) \$115.00

Processing request for Removal of Building Line (plus disbursements) \$150.00

Adjustment or Revocation of Easements

Legal costs plus officer's time at (per hour) \$115.00

Land Information Memoranda ('LIM')

Residential Property LIM \$300.00

Commercial Property LIM (deposit) \$300.00

Additional processing hours (per hour) if more than 2 hours is required for commercial property LIMs \$100.00

Building Consents

Project Information Memorandum, Building Consent & Certificate of Acceptance Fee

Please note that the PIM and BC fees listed below are a Base Fee only and DO NOT include any additional inspections, Consultants Fees or BRANZ and DBH levies. These will be charged extra as and if required.

Total PIM and BC

Value of Work	PIM	BC	Total Cost
Minor Works Bldg/P&D			
Free Stand/Inbuilt Fire	\$65.00	\$165.00	\$230.00
To \$5,000	\$160.00	\$285.00	\$445.00
To \$10,000	\$160.00	\$490.00	\$650.00
To \$19,999	\$290.00	\$695.00	\$985.00
To \$50,000	\$290.00	\$950.00	\$1,240.00
To \$100,000	\$320.00	\$1,505.00	\$1,825.00
To \$200,000	\$320.00	\$1,810.00	\$2,130.00
To \$300,000	\$480.00	\$2,215.00	\$2,695.00
To \$500,000	\$540.00	\$2,720.00	\$3,260.00
To \$700,000	\$700.00	\$3,325.00	\$4,025.00
To \$1,000,000	\$950.00	\$4,230.00	\$5,180.00
Over \$1,000,000	\$950.00+	\$4,235.00+	\$5,185.00+
	\$100.00 per \$200,000	\$360.00 per \$200,000	\$460.00 per \$200,000

Once Building Consent has been granted, you will be notified of any further fees due, such as additional Inspection Fees, Consultants Fees, BRANZ and DBH levies.

The Building Research Association of New Zealand (BRANZ) levy charge is \$1.00 per \$1,000 for works \$20,000 and over, and the Dept of Building and Housing (DBH) levy charge is \$1.97 per \$1,000 for works \$20,000 and over.

Consultants Fees (e.g. Peer Review, NZ Fire Service, Legal or Professional advice) will be charged at actual cost plus disbursements.

Amendment Fee

(includes half hour processing time) \$150.00

All additional processing (per hour) \$115.00

Inspection Fee \$100.00 per inspection

Refundable Damage Deposit \$500.00

Certificate for Public Use \$165.00 when received with a Building Consent \$225 when received independently

Service Connection Fee

Sewer	\$30.00
Stormwater	\$30.00
Water	\$60.00

Certificate of Acceptance

Works under \$100,000 \$700.00 deposit plus normal consent fees and levies for DBH

Works \$100,000 and over \$2,000.00 deposit plus normal consent fees and levies for DBH

Non Standard Projects

Removing load bearing wall (1 inspection)	\$190.00
Demolition of Chimney	\$190.00
Install French Doors (inside existing opening)	\$190.00
Deck (with or without pergola) < 20m2	\$190.00
Kick out to soffit (under 10m2)	\$190.00
Kick out to soffit (over 10m2)	\$190.00
Re-site dwelling (on site)	\$190.00
Re-locatable dwelling (move to another site)	\$190.00
Stairs from basement to upper floor (1 inspection)	\$190.00
Small Drainage work up to \$4,999.00 value of work	\$190.00
Hot Water Cylinder exchanges and similar	\$190.00
Domestic solar hot water heating panels	No Charge

Other Fees

Exemption from building work under Schedule 1 of the Building Act 1991 (includes 1 hour processing) \$100.00

Application for waiver or modification of Building Consent fee plus actual cost of any professional advice sought by Council (includes half hour processing time) \$100.00

All additional processing (per hour) \$115.00

Issue of PIM to Building Control Authority \$100.00

Plumbing Inspections \$100.00

General Inspections \$100.00

Marquee Licence (includes 1 hour processing) \$100.00

All additional processing (per hour) \$115.00



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All fees and charges include Goods and Services Tax (GST).

Swimming Pool and Spa Inspections – per inspection	\$100.00
Building over Council Drains	\$200.00
Section 72 – Building on land subject to natural hazards	Actual Cost
Section 75 – Building on 2 or more allotments	Actual Cost
Change of Use	\$100.00
Street Crossing Inspection	Actual Cost
Structural Checking Fee	Actual Cost
Water Connection/Alterations application	Actual Cost
Sewer/Stormwater Connection/Disconnection	Actual Cost
Kerb and Channel Connections	Actual Cost
Backflow Prevention Device	Actual Cost
Sanitary Sewer TV Survey	Actual Cost
Stormwater TV Survey	Actual Cost

Compliance Schedule/Building WOF	
Building Warrant of Fitness	\$100.00
Building W.O.F – Annual Certificate	\$100.00
Building W.O.F/C.S. Inspection	\$115.00/hour
Amendment to Compliance Schedule	\$50.00
Commercial Cable Car	\$100.00
Residential Cable Car	\$50.00
Change in Tenure	\$115.00/hour

Development and Financial Contributions

Development and financial contributions are payable in relation to the subdivision and development of land. The amounts payable are described in Council's Policy on Development and Financial Contributions contained in the Annual Plan.

Record Searches

Property Search	\$20.00
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(includes 1 print)

Print per microfiche image	\$5.00
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Certificate of Title

Interests/document e.g. transfer, easement, covenant, lease	\$15.00
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Environmental Health

Premises meeting the required standard by 1 July are eligible for a discount, provided re-registration is applied for by 20 August.

Transfer/minimum fee	\$50.00
Non-complying inspection fee	\$80.00

Food Premises	Fee	Discount Fee	A Grade or Food Control Plan
Class One – Fruiterers, Pre-packaged only (low risk, pre-packaged)	\$300.00	\$206.00	\$165.00
Class Two – Dairies, Service Stations (small premises – ready made foods – some ice cream/pre-wrapped pies), Clubs (medium), Supply of low risk food	\$358.00	\$249.00	\$206.00
Class Three – Clubs (large), Rest Homes (<25), Service Stations (large), Minimarts, Canteens (small), Supply of medium risk food	\$440.00	\$309.00	\$254.00
Class Four – Takeaways, Eating Houses (<40), Meat and Fish, Delicatessens, Canteens (large), Caterer (small), Bakery, Wholesaler (small), Rest Home (25-50), Supermarkets (medium), Supply of high risk food	\$513.00	\$355.00	\$293.00
Class Five – Eating Houses (>40), Caterer (large), Wholesalers (large), Rest Homes (>50), Supermarkets (large), Supply of high risk food	\$843.00	\$579.00	\$474.00
Travelling Shop - Food	\$250.00	\$170.00	
Food Stall	\$250.00	\$170.00	
Clubs/Canteens (small) – type 16 – no food preparation	\$122.00	\$85.00	\$70.00
Other Licences			
Travelling Shop – no food	\$115.00	N/A	N/A
Hairdresser	\$247.00	\$170.00	N/A
Camping Ground	\$418.00	\$391.00	N/A
Hawker	\$50.00	N/A	N/A
Amusement Device	\$80.00	N/A	N/A
Mortuary	\$309.00	\$211.00	N/A
Offensive Trade	\$355.00	\$247.00	N/A

Additional Charges

One off Food Stall	\$20.00
New Premises – Establishment fee	\$100.00
Initial Licence fee	\$80.00
Transfer Licence fee	\$50.00
Additional Inspections or Food Control Plan re-audit fee	\$80.00 per visit
Food Safety Audits	\$90.00 per hour (expenses additional)
Street Musicians Licence	\$20.00
Amusement Devices (per site for 7 days)	Set by statute

Noise Control

Seizure Fine (stereo equipment)	\$140.00 and \$1.00 per day
after the 1st month of storage	
Security Alarms – daytime attendances	\$80.00
Security Alarms – after hours attendances	\$150.00
Consultancy and survey fee	\$100.00 per hour

Environmental Policy

Requests for Change to District Plan (deposit) \$5,000.00

All actual costs related to the proposed plan change, including Council officers' time, will be borne by the applicant as follows:

- All work undertaken by Council officers in connection with the request for the change shall be charged at \$80.00 per hour against the deposit.
- Any hearing shall be charged at \$1,000 per day or part day against the deposit.
- If the proposed change is notified publicly, advertising charges will be actual costs payable by the applicant.
- All information requested by the Council shall be supplied at the applicant's cost.

Notice for Requirements (deposit) \$5,000.00

All actual costs related to the requirement, including Council officers' time, will be borne by the Requiring Authority as follows:

- All work undertaken by Council officers in connection with the requirement shall be charged at \$80.00 per hour against the deposit.
- Any hearing shall be charged at \$1,000 per day or part day against the deposit.
- If the requirement is notified publicly, advertising charges will be actual costs payable by the Requiring Authority.
- All information requested by the Council shall be supplied at the Requiring Authority's cost.

Operative District Plan

Complete set	\$250.00
Text Volume	\$125.00
Map Volume	\$125.00

Gambling Venue And Board Venue

Class 4 Gambling Venue and Board Venue applications	\$300.00
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Halls

Community rates of charges for hall hire are set out below.

The commercial rates are set at the community rate, plus 50%, with a separate negotiable charge of up to 10% of the gross revenue of the commercial activity. A charity rate is also available by application.

Town Hall and Horticultural Hall

Monday to Friday	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
8 am – 12 noon	\$160.00	\$40.00	\$80.00	\$210.00	\$240.00
12 noon – 2pm	\$80.00	\$35.00	\$50.00	\$115.00	\$145.00
2 pm – 6pm	\$160.00	\$40.00	\$80.00	\$210.00	\$240.00
6pm – 11 pm	\$180.00	\$50.00	\$120.00	\$240.00	\$285.00
8am – 6pm	\$270.00	\$85.00	\$160.00	\$350.00	\$425.00
2pm – 11pm	\$270.00	\$85.00	\$160.00	\$350.00	\$425.00
8am – 11pm	\$350.00	\$120.00	\$240.00	\$475.00	\$585.00
After 11pm	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00

Note: The Town Hall supper room and kitchen are not available for public hire during normal working hours of 8am – 5pm, Monday – Friday.

Weekends & Public Holidays	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
8 am – 12 noon	\$225.00	\$70.00	\$115.00	\$270.00	\$325.00
12 noon – 2pm	\$115.00	\$45.00	\$90.00	\$160.00	\$190.00
2 pm – 6pm	\$225.00	\$70.00	\$115.00	\$270.00	\$325.00
6pm – 11 pm	\$255.00	\$90.00	\$170.00	\$335.00	\$410.00
8am – 6pm	\$385.00	\$115.00	\$225.00	\$490.00	\$600.00
2pm – 11pm	\$385.00	\$115.00	\$225.00	\$490.00	\$600.00
8am – 11pm	\$490.00	\$170.00	\$335.00	\$650.00	\$805.00
After 11pm	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00

Little Theatre

	All Facilities Monday - Friday	All Facilities Weekends & Public Holidays
8 am – 1 pm	\$130.00	\$190.00
1 pm – 6 pm	\$130.00	\$190.00
6pm – 11 pm	\$130.00	\$190.00
Two sessions in one day	\$210.00	\$285.00
Three sessions in one day	\$315.00	\$430.00
After 11pm	\$70.00	\$100.00

Walter Nash Stadium

	Off Peak	Peak
Usage	1 Court	2 Courts
Casual Users	\$73.00	\$85.00
Major Users	\$62.00	\$73.00
Discount Users	\$45.00	\$57.00
All Day Hirage	\$1,970.00	

Note: These are maximum charges

Off Peak Hours: Weekdays between hours of 8am-3pm

Peak Hours: Weekdays between hours of 3pm-10pm

Weekends between hours of 8am-10pm

Major Users: Use the Stadium on a consistent basis for a period of 4 months or more

Discount Users: Only available in off-peak and at the discretion of the Trust

These charges include:

- All permanent seating
- Set up of courts (i.e. hoops)
- Clocks
- Kitchen (only available on all day hire)
- Changing rooms and showers

Moera, Eastbourne and Belmont Community Halls

	All Facilities Monday – Friday	All Facilities Weekends & Public Holidays
Per hour (maximum)	\$15.00	\$20.00

Wainuiomata Hall

	All Facilities Monday – Friday	All Facilities Weekends & Public Holidays	Meeting Room Monday – Friday	Meeting Room Weekends & Public Holidays
Per hour (maximum)	\$15.00	\$20.00	\$10.00	\$12.00

Hardwick Smith Lounge

	Monday – Friday	Weekends & Public Holidays
Per Hour (maximum)	\$10.00	\$15.00

Kensington Hall

	Monday – Friday	Weekends & Public Holidays
Per hour (maximum)	\$8.00	\$10.00

Landfills (all charges include a government waste levy)

Domestic Vehicles (cash only)	
Cars and station wagons	\$12.00
Vans, utilities, SUV (4-wheel drives), small trailers (Max refuse dimensions: 2.5m long, 1m high, 1.5m wide)	\$24.00
Please note: Combinations of vehicles (vans, utilities, small trucks) and trailer will cost the sum of their respective charges.	

All Other Vehicles (per tonne)	\$95.25
Minimum Charge	\$47.62

Special Burials	\$131.25
Minimum Charge	\$65.62

Potentially Hazardous Wastes

By negotiation, refer to the "Hutt City Landfill – Waste Disposal Guide"

Car Bodies (per tonne)	\$95.25
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Tyres

Disposal of more than 4 tyres (per tonne) regardless of vehicle type	\$311.25
Minimum Charge	\$155.62

Refuse Bags including Govt Levy

Plastic bags – packet of 5	\$9.50
Plastic bags – packet of 10	\$19.00
Plastic bags – packet of 50	\$95.00

Libraries

Interloans (non-urgent) per request	\$10.00
Interloans (urgent)	At cost
Lost items	Replacement cost plus \$10 processing fee on adult items
Rental collections	Vary according to format to a maximum of \$10 per item
Overdue charges	Vary according to format from \$0.20 to \$2.00 per day to a maximum of \$10.00 per item
Borrower's card replacement (per card)	\$2.00
Internet access and computer use	\$1.00 per half hour

Littering Infringement Fees

Minor Littering	Infringement fee \$100
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Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

Cigarette butts; Wrappers/paper; Chewing gum; Small food waste; Take-away food/drink containers; Fish & chip papers; Plastic drink bottle(s); and Aluminium can(s).

Note: For cigarette butt littering, this is a two step enforcement process. First step: Educate/warning – offender advised this is not acceptable.

Second step: If a person is found depositing cigarette butt litter having already been warned, an infringement fee of \$100 will be issued.

Medium Littering	Infringement fee \$200
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Medium littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

Single used disposable nappy or nappies; Small dumping (e.g. shopping bags) - domestic/commercial waste in, or by, public litter bins; Small dumping in or by commercial waste bins/clothing bins/recycling stations; Persistent use of unofficial (non-council) refuse bags; and Small insecure load from truck or trailer.

Note: Small dumping defined as up to four shopping bags or two refuse bags or single items. Small insecure load is defined as paper, single item, grass clippings, dust that has come off a truck or trailer.

Major Littering	Infringement fee \$400
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Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

Household waste; Commercial waste; Green waste; Car parts; or any other litter as defined in the Litter Act 1997 not defined as a minor or medium littering above.

Note: The Litter Act 1979 defines the depositing of glass or glass bottles (or broken glass or bottles) as a dangerous form of litter and thus considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case by case basis, based on the severity and malicious intent of the alleged offence.

Official Information

The following charges shall apply for requests made under the Local Government Official Information and Meetings Act 1987 (The 'Act'):

- (a) If the request is made by an identifiable natural person seeking access to any personal information about that person then such requests are subject to the Privacy Act 1993 and these charges do not apply.



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b) If the aggregate amount of staff time spent in actioning a request exceeds one hour then the basis of charging (except for the issue of Land Information Memoranda under section 44A of the Act) is as follows:

- An initial charge for the first chargeable half hour or part thereof including search, retrieval, provision of information and supervision \$30.00
- Each additional half hour or part thereof \$38.00

(c) Photocopying on standard A4 where the total number of pages exceeds 20 (the first 20 pages will be free). \$0.20 per page

(d) All other charges incurred shall be fixed at an amount that recovers the actual costs involved. This will include:

- Producing a document by computer or other like equipment
- Reproducing a photograph, film, video or audio recording
- Arranging for the applicant to hear or view an audio or visual recording
- Providing a copy of any map, plan or other document larger than A4, retrieval of information off-site, or any situation in which a direct charge is incurred by the Council in providing the information
- Where repeated requests are made from the same source in respect of a common subject in any eight-week period, requests after the first will be aggregated for charging purposes

(e) A charge may be modified or waived at the discretion of a General Manager or the General Counsel where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the section, group or organisation in its work.

(f) The charge may not include any allowance for:

- Information that is not where it ought to be
- Time spent deciding whether or not access should be allowed and in what form (note that the actual physical editing of protected information is chargeable)

(g) Charges shall be paid in advance of receipt of information. Work on a request where the charge is likely to exceed \$76 may be suspended unless a deposit is paid.

Parking

All metered parking within the Central Business District is managed with Pay & Display machines, which provide for payment by coins, TxT-a-Park or Credit Cards. HCC Pay & Display Parking Meters provide GST Invoices, and do not vend coin change.

Approved In-Car meters (e.g. SmartPark personal parking meter) are supported and HCC stored value cards are available from Council.

Mobility car parks are provided at the prevailing zone fee.

On-street metered parking is restricted to 2 hour maximum parking duration in the Lower Hutt commercial centre. High demand parking spaces attract a higher fee for the second optional hour. All day parking is provided on-street and in the car parks that surround the central area. The Dowse car park offers metered 2 hour and 4 hour maximum duration parking.

Hours of Meter operation Monday to Friday 9am to 5pm, except Public Holidays.

General Fees

Premium Shopper Zone (red) (2 hour maximum)	\$2 per hour, rising to \$3 per hour for the second hour.
Shopper Zone (green) (2 hour maximum)	\$1.50 per hour.
Commuter Zone (yellow) (All day, unrestricted)	70 cents per hour with a \$5 per day maximum charge.
Riverbank car park	70 cents per hour, with a \$4 per day maximum charge. A monthly pass is available at \$60 per month (reduced to \$45 for December).
Txt-a-Park & Credit Cards	50 cent service fee applies.
SmartPark stored value cards (\$50 & \$100 denominations)	\$5 service fee applies per card.

Parking Zones

Premium Shopper Zone (red) (\$2 per hour, rising to \$3 per hour for the second hour - 2 hour maximum)	High St (Laings Rd to Waterloo Rd) Queens Dr (Laings Rd to Waterloo Rd) Margaret St (Dudley St to Queens Dr) Bunny St Waterloo Rd (Queens Dr to High St) Laings Rd (Queens Dr to High St) Part Daly St (Dudley St to River Stopbank)
Shopper Zone (green) (\$1.50 per hour - 2 hour Maximum)	Market Gr (North side) Ward St Fraser St High St (Fraser St to Laings Rd) Queens Dr (Laings Rd to Daly St Extn) Andrews Ave Dudley St Daly St (North-east part from Andrews Ave) Rutherford St (Margaret to Countdown car park) High St (Waterloo Rd to Downer St) Queens Dr (Waterloo Rd to High St) Osbourne Pl Kings Cres (Cornwall St to Queens Dr) Bloomfield Tce (Knights Rd to Kings Cres) Cornwall St (Kings Cres to Pretoria St) Pretoria St (High St to residential boundary) Waterloo Rd (Queens Dr to Cornwall St) Raroa Rd (Cornwall St to eastern end)
Commuter Zone (yellow) (70 cents per hour, \$5 Maximum fee - All day)	Raroa Rd (High St to Cornwall St) Cornwall St (Knights Rd to Kings Cres) Knights Rd (Cornwall St to Bunny St) Stevens Gr Civic Fountain car park Market Gr (South side) Rutherford St (Countdown car park to Queens Dr) Riverbank car park (\$4 maximum &

Myrtle Street (yellow) (70 cents per hour, \$4 Maximum fee - All day, No monthly passes will apply)
The NewDowse car park (yellow) (70 cents per hour)

monthly \$60 pass available)

Knights Rd to Huia St & north side
Huia St to Laings Rd

Provides 2 hour and 4 hour maximum parking duration at Commuter Zone rates.

Penalties - Pay and Display Areas

Not displaying a ticket	\$40.00
Overstay where the excess time is:	
Not more than 30 minutes	\$12.00
More than 30 minutes but no more than 1 hour	\$15.00
More than 1 hour but no more than 2 hours	\$21.00
More than 2 hours but no more than 4 hours	\$30.00
More than 4 hours but no more than 6 hours	\$42.00
More than 6 hours	\$57.00

Miscellaneous

Parking exemption permits available for Contractors only - conditions apply \$15.00 per space per day or \$8.00 per space per half day.

Recycling

Replacement recycling containers	\$10.00
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Roading

Subdivision Inspection and Approval Charges

Boundary adjustment	\$132.30
Additional lots/unit titles - 3.43% of total construction cost for one new lot reducing by 0.07% for each additional lot to 0.7% for 40 or more additional lots. The minimum fee is \$132.30 irrespective of whether any construction work is necessary.	

Motor Crossing Charges

	Standard Fee	Admin/Inspection
Concrete dished crossing/m2	\$130.00	\$72.00
Extensions to existing concrete crossings/m2	\$130.00	\$72.00
Installation of concrete dished crossing in conjunction with road reconstruction work/m2	\$65.00	\$72.00
Concrete block crossing/ Pipe crossing/ 'Slot' type crossing/m2	\$130.00	\$72.00
Deposit for privately installed crossing (\$200 refunded upon satisfactory completion of crossing)	\$272.00	

Trench Inspection Fees

Proposals, administration and monitoring on time basis:	
Engineer (per hour)	\$61.88
Inspector (per hour)	\$42.75

Sportsfields

Season Charges

Set to recover the percentage of operating cost identified below plus the full operating cost of ancillary services:

Recovery Rates	Level 1	Level 2	Level 3	Children	Training/ Winter
Sports	30	20	10	5	5
Cricket/Croquet	25	15	10	5	N/A

One-off or Single Day Hire

Charged at 10% of the season charge per game or where the game lasts three hours or longer, 15% of the season charge per day.

Special Charges

Events and commercial operators	By quotation
Picnic bookings (30 or more people)	\$30.00
Filming per hour	\$100.00
Marquees for picnics/promotions	\$100.00
Hire of rooms, social facilities, training fields etc.	By quotation

Note: Bookings for the season will take priority over casual bookings

Stormwater

Stormwater connection fee	\$30.00
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Swimming Pools

Indoor Pools (Huia, Naenae, Stokes Valley)

Casual Rates

Adult	\$4.50
Child	\$3.00
Over 60s	\$3.00
Spectator (non-supervising adult)	\$1.50
Family pass (2 adults/4 children)	\$12.00

Concession Rates

Adult 10 swim	\$38.50
Adult 30 swim	\$94.50
Child & over 60s 10 swim	\$25.50
Child & over 60s 30 swim	\$63.00

Pool Hire

Regular Hire (25 metres per hour)	\$60.00
Casual hire (25 metres per hour)	\$85.00
Regular hire (50 metres per hour) - Naenae Pool	\$125.00
Casual Hire (50 metres per hour) - Naenae Pool	\$180.00
Lane charge (per hour)	\$17.00

School Groups

Group hire for Lessons (per head)	\$1.00
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Meeting Rooms

Casual hire (per hour)	\$20.00
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Outdoor Pools (Eastbourne, McKenzie, Wainuiomata)

Casual Rates

Adult	\$4.00
Child	\$2.50
Over 60s	\$2.50
Spectators (non-supervising adult)	\$1.50
Family pass (2 adults/4 children)	\$10.00

Concession Rates

Adult 10 swim	\$34.00
Adult 30 swim	\$84.00
Child & over 60s 10 swim	\$21.50
Child & over 60s 30 swim	\$52.50

Pool Hire

Regular hire (25 metres per hour)	\$40.00
Casual hire (25 metres per hour)	\$58.00
Regular hire (50 metres per hour) - Wainuiomata Pool	\$55.00
Casual hire (50 metres per hour) - Wainuiomata Pool	\$120.00

Wainuiomata Lounge Hire

Casual hire (per hour)	\$20.00
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Wastewater

Wastewater connection fee	\$30.00
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Trade Waste Connection Fees

Trade Waste Connection Fees	Consent Fees	Consent + \$200 if conditional consent required
Check application, prepare and print permit, fax copy and post original, invoice requisition.		
Class 1: High Risk	\$1,600.00	\$1,800.00
Class 2: Moderate Risk	\$800.00	\$1,000.00
Class 3: Low Risk	\$400.00	\$600.00
Class 4: Minimal Risk	\$160.00	\$360.00

Note: May include laundries, dry cleaners, restaurants, small wash pads, supermarkets with delicatessens and/or bakery, caterers, canteens.

Class 5: Food Premises	\$70.00	N/A
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(Minimal Risk with Low Flow)

Note: May include takeaway food premises, cafes and small restaurants.

Application Fees	\$80.00
Re-inspection Fees	\$80.00

Trade Waste User Charges

Flow (per cubic metre)	\$0.442 per m ³
Total Suspended Solids	\$0.633 per kg
COD (Chemical Oxygen Demand)	\$0.257 per kg

Water

Upper Belmont Development Levy (per lot)	\$5,640.00
Water connection fee	\$60.00
Fee for use of water by builders on unmetered industrial and commercial sites	\$55.00

Charge for Ordinary Supply Class 2 Water

Minimum charge	UAC
Domestic water meter rental	\$60.00

Normal users per cubic metre

Up to 100,000 cubic metres	\$1.38
In excess of 100,000 cubic metres	\$1.05

Water supplied by hydrant

Per cubic metre	\$1.38
Minimum charge	\$25.00
Back flow prevention - annual inspection charge	\$150.00

For more information please contact

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